



Australian Government

HLT32412 Certificate III in Allied Health Assistance

Release 2

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Modification History

HLT07 Version 5.0	HLT07 Version 5.1	Comments
HLT32412 Certificate III in Allied Health Assistance	HLT32412 Certificate III in Allied Health Assistance	Minor corrections to codes. Equivalent outcome.

Description

This qualification covers workers who provide assistance to allied health professionals. Workers at this level operate under direct supervision and do not conduct programs or therapeutic interventions.

This qualification is suited to Australian Apprenticeship pathways.

Occupational titles for these workers may include:

- Therapy assistant
- Physiotherapy assistant
- Occupational therapy assistant
- Podiatry assistant
- Speech pathology assistant
- Allied health assistant

Pathways Information

Not Applicable

Licensing/Regulatory Information

Not Applicable

Entry Requirements

Not Applicable

Employability Skills Summary

Refer to the Topic: Introduction to the Employability Skills Qualification Summaries

Packaging Rules

PACKAGING RULES

15 units of competency are required for award of this qualification, including:

- 10 core units
- 5 elective units

A wide range of elective units is available, including:

- Group A electives which are recommended for culturally aware and respectful practice
- Other relevant electives listed below
- Units of competency to address workplace requirements and packaged at the level of this qualification or higher in Health and/or Community Services Training Packages
- Where appropriate, to address workplace requirements, up to 3 units of competency packaged at the level of this qualification or higher in other relevant Training Packages or accredited courses where the details of those courses are available on the TGA or other public listing

Core units

BSBFLM303C Contribute to effective workplace relationships
BSBINM301A Organise workplace information
BSBMED301B Interpret and apply medical terminology appropriately
HLTAH301C Assist with an allied health program
HLTAP301B Recognise healthy body systems in a health care context
HLTCSD201D Maintain high standard of client service
HLTCSD305D Assist with client movement
HLTHIR301C Communicate and work effectively in health
HLTIN301C Comply with infection control policies and procedures
HLTWHS200A Participate in WHS processes

The importance of culturally aware and respectful practice

All workers undertaking work in health need foundation knowledge to inform their work with Aboriginal and/or Torres Strait Islander clients and co-workers and with clients and co-workers from culturally and linguistically diverse backgrounds. This foundation must be provided and assessed as part of a holistic approach to delivery and assessment of this qualification. Specific guidelines for assessment of this aspect of competency are provided in the Assessment Guidelines for the Health Training Package.

Group A electives - recommended for culturally aware and respectful practice

Where work involves a specific focus on Aboriginal and/or Torres Strait Islander and/or culturally diverse clients or communities, one or both of the following electives is recommended:

HLTHIR403C Work effectively with culturally diverse clients and co-workers

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

Other relevant electives

Electives are to be selected in line with the specified Packaging Rules. The following grouping of electives is intended to facilitate selection. Electives may be selected from one or more groups and employers may specify that certain electives are required to address identified workplace needs.

Client support

CHCAC318B Work effectively with older people

CHCCS401C Facilitate responsible behaviour

CHCDIS301C Work effectively with people with a disability

CHCMH301B Work effectively in mental health

or

CHCMH411A Work with people with mental health issues

CHCOHC303A Use basic oral health screening tools

HLTAH302D Assist with the application and removal of a plaster cast

HLTCOM404C Communicate effectively with clients

HLTCSD304D Support the care of clients

HLTCSD306D Respond effectively to behaviours of concern

HLTHIR403C Work effectively with culturally diverse clients and co-workers

HLTHIR404D Work effectively with Aboriginal and/or Torres Strait Islander people

HLTRAH301C Undertake visits to remote communities

First aid

HLTCPR211A Perform CPR

HLTFA211A Provide basic emergency life support

Medical imaging assistance

HLTMI301B Contribute to client flow and client information management in medical imaging

HLTMI302B Support the medical imaging professional

Equipment/environment support

HLTIN302C Process reusable instruments and equipment in health work (Note pre-requ: HLTIN301C)

HLTMS203D Undertake routine stock maintenance

HLTMS204D Handle and move equipment, goods, mail and furniture

HLTTH303D Identify and move to maintain a sterile field (Note pre-requ: HLTIN301C)

HLTMS206D Perform general cleaning tasks in a clinical setting

HLTMS208D Handle waste in a health care environment

HLTGM305D Maintain pool environments

Performance

BSBFLM312C Contribute to team effectiveness

BSBINN301A Promote innovation in a team environment

BSBWOR301B Organise personal work priorities and development

Administration

BSBMED302B Prepare and process medical accounts
BSBMED303B Maintain patient records
BSBWOR204A Use business technology
HLTCOM407B Provide reception services for a practice